



Book online at [www.btme.org.uk](http://www.btme.org.uk)

Eligible for a discount or paying by Turf Rewards? Call 01347 833 800

**BOOKING INFORMATION**

**BOOKINGS MUST BE COMPLETE BY 10 JANUARY 2025**

Member of:  BIGGA  AGCSA  ATP1  CMAE  
 GCSAA  CGS  GCMA  EIGCA

Notes (office use only)

BIGGA Membership No. ....  
 First Name ..... Last Name .....  
**Email\*** .....  
 Job Title .....  
 Club / Co. Name .....  
 Contact No. ....  
 Please indicate any special dietary requirements .....

\*Email — a valid email address is required for each individual who is booked onto the Conference and/or Classes. This email address will be used to confirm the booking, send out joining notes, feedback requests and CPD certificates.

**BOOKINGS MADE**

Conference	£
Classes	£
Apply Discount* (if applicable)	£
<b>Subtotal EX VAT</b>	<b>£</b>
<b>VAT@20%</b>	<b>£</b>
<b>Total Amount Due</b>	<b>£</b>

**TEAM TOTAL**

£ .....

**PAYMENT DETAILS**

All payments must be made by Sterling Cheque, Credit or Debit Card or Bank Transfer.

**Credit / Debit Card** Visa / Mastercard / Amex  
 Card No. ....  
 Expiry ..... Issue No ..... Security No .....  
 **Invoice** (see booking terms and conditions)  
 Club/Company Name .....  
 BIGGA Sales Account Number: .....  
 Email address for invoice .....

**BOOKING DISCOUNTS**

Spend over £500 (not including VAT) ..... 5%  
 Spend over £1000 (not including VAT) ..... 10%

If you have any queries when completing this form please call 01347 833 800. Please return this completed form to: BIGGA Ltd., Coxwold House, Easingwold Business Park, Stillington Road, Easingwold, York YO61 3FB or to [education@bigga.co.uk](mailto:education@bigga.co.uk)

Amount Paid	Paid by	Method of Payment	Invoiced	Checked
£ .....	Self / Club	Chq / CC / BACS / Web	.....	.....

**CONFERENCE**

Ticket type		Member rate	Non member rate
Two day conference ticket		<input type="checkbox"/> £270	<input type="checkbox"/> £540
One day conference ticket (Select day of attendance)	<input type="checkbox"/> Monday	<input type="checkbox"/> £150	<input type="checkbox"/> £300
	<input type="checkbox"/> Tuesday		
New Greenkeepers Conference (Wednesday 22 January)		<input type="checkbox"/> £25	<input type="checkbox"/> £50

**CLASSES**

Ref	Two Day Class	Member rate	Non member rate
S01	Irrigation design and auditing (Sunday 19 & Monday 20 January 2025)	<input type="checkbox"/> £270	<input type="checkbox"/> £540

Ref	One Day Classes	Sunday 19 January 2025	Member rate	Non member rate
S02	Build your own ecological management plan		<input type="checkbox"/> £150	<input type="checkbox"/> £300
S03	Maths for greenkeepers		<input type="checkbox"/> £150	<input type="checkbox"/> £300
S04	Dress to impress		<input type="checkbox"/> £150	<input type="checkbox"/> £300
S05	Achieving the best quality turf appearance		<input type="checkbox"/> £200	<input type="checkbox"/> £350
S06	Cutting unit set up and sharpening techniques		<input type="checkbox"/> £150	<input type="checkbox"/> £300
S07	Performance management - building a high performing team		<input type="checkbox"/> £150	<input type="checkbox"/> £300
S08	Optimising turf: Growth, organic matter and nutrients		<input type="checkbox"/> £150	<input type="checkbox"/> £300

Ref	Half Day Classes (Morning)	Sunday 19 January 2025	Member rate	Non member rate
S09	Be a better boss		<input type="checkbox"/> £80	<input type="checkbox"/> £160
S10	Coping with climate change		<input type="checkbox"/> £80	<input type="checkbox"/> £160

Ref	Half Day Classes (Afternoon)	Sunday 19 January 2025	Member rate	Non member rate
S11	Collecting and using data to optimise surface performance		<input type="checkbox"/> £80	<input type="checkbox"/> £160
S12	Effective communications		<input type="checkbox"/> £80	<input type="checkbox"/> £160

**PLEASE NOTE: PRICES DISPLAYED DO NOT INCLUDE VAT.**

Ref	One Day Classes	Monday 20 January 2025	Member rate	Non member rate
MO1	Appraisal skills for managers		<input type="checkbox"/> £150	<input type="checkbox"/> £300
MO2	Cutting unit set up and sharpening techniques		<input type="checkbox"/> £150	<input type="checkbox"/> £300
MO3	Understanding the maintenance and management of your irrigation system		<input type="checkbox"/> £150	<input type="checkbox"/> £300
MO4	Building a fertiliser plan for beginners		<input type="checkbox"/> £150	<input type="checkbox"/> £300
MO5	The most successful golf course renovation projects		<input type="checkbox"/> £150	<input type="checkbox"/> £300
MO6	Mistakes managers make		<input type="checkbox"/> £150	<input type="checkbox"/> £300
MO7	Professional turf machinery maintenance (hydraulics)		<input type="checkbox"/> £200	<input type="checkbox"/> £350

Ref	Half-Day Classes (Morning)	Monday 20 January 2025	Member rate	Non member rate
MO8	Deal with workplace conflict without getting stressed		<input type="checkbox"/> £80	<input type="checkbox"/> £160
MO9	Drainage sucks!		<input type="checkbox"/> £80	<input type="checkbox"/> £160
M10	Ten years on in earthworm trials		<input type="checkbox"/> £80	<input type="checkbox"/> £160
M11	Turf nutrition masterclass		<input type="checkbox"/> £80	<input type="checkbox"/> £160

Ref	Half-Day Classes (Afternoon)	Monday 20 January 2025	Member rate	Non member rate
M12	Soil, air, water: making BMP work for you		<input type="checkbox"/> £80	<input type="checkbox"/> £160
M13	What's in a soil analysis?		<input type="checkbox"/> £80	<input type="checkbox"/> £160
M14	Building a budget		<input type="checkbox"/> £80	<input type="checkbox"/> £160
M15	Sprayer calibration made easy (boom/handheld)		<input type="checkbox"/> £80	<input type="checkbox"/> £160

Ref	One Day Classes	Tuesday 21 January 2025	Member rate	Non member rate
T01	Cutting unit set up and sharpening techniques		<input type="checkbox"/> £150	<input type="checkbox"/> £300
T02	Surveying Trees - Assessing Risk		<input type="checkbox"/> £200	<input type="checkbox"/> £350
T03	Professional turf machinery maintenance (electrics)		<input type="checkbox"/> £200	<input type="checkbox"/> £350

Ref	Half-Day Classes (Morning)	Tuesday 21 January 2025	Member rate	Non member rate
T04	Revisiting water management in turfgrass soils		<input type="checkbox"/> £80	<input type="checkbox"/> £160
T05	Future proofing golf courses in an ever changing climate		<input type="checkbox"/> £80	<input type="checkbox"/> £160
T06	An introduction to Microsoft Excel		<input type="checkbox"/> £80	<input type="checkbox"/> £160
T07	Difficult conversations		<input type="checkbox"/> £80	<input type="checkbox"/> £160

## 2025 BOOKING FORM

Ref	Half-Day Classes (Morning)	Tuesday 21 January 2025	Member rate	Non member rate
T08	So you want to be promoted		<input type="checkbox"/> £25	<input type="checkbox"/> £50
T09	Nitrogen in your turfgrass systems – where's it going?		<input type="checkbox"/> £80	<input type="checkbox"/> £160

Ref	Half-Day Classes (Afternoon)	Tuesday 21 January 2025	Member rate	Non member rate
T10	Grass identification		<input type="checkbox"/> £80	<input type="checkbox"/> £160
T11	Nitrogen fertilisers – current and emerging technologies		<input type="checkbox"/> £80	<input type="checkbox"/> £160
T12	Turfgrass management strategies to mitigate selected abiotic and biotic stresses		<input type="checkbox"/> £80	<input type="checkbox"/> £160
T13	Microsoft Excel (intermediate)		<input type="checkbox"/> £80	<input type="checkbox"/> £160
T14	Mental health and wellbeing at work		<input type="checkbox"/> £80	<input type="checkbox"/> £160
T15	Dealing with negativity		<input type="checkbox"/> £80	<input type="checkbox"/> £160

Ref	Half-Day Classes (Morning)	Wednesday 22 January 2025	Member rate	Non member rate
W01	Data analysis for turfgrass management		<input type="checkbox"/> £80	<input type="checkbox"/> £160
W02	Effective meetings		<input type="checkbox"/> £80	<input type="checkbox"/> £160
W03	Golf course 2030 Sustainability, motivation and how to start		<input type="checkbox"/> £80	<input type="checkbox"/> £160
W04	Heather and heathland management		<input type="checkbox"/> £80	<input type="checkbox"/> £160

Ref	Half-Day Classes (Afternoon)	Wednesday 22 January 2025	Member rate	Non member rate
W05	Advanced understanding of monitored variables and making best decisions		<input type="checkbox"/> £80	<input type="checkbox"/> £160
W06	Simple repairs to your irrigation system		<input type="checkbox"/> £80	<input type="checkbox"/> £160
W07	Getting organised		<input type="checkbox"/> £80	<input type="checkbox"/> £160

## BOOKING TERMS AND CONDITIONS

### All bookings and payments must be received by Friday 10 January 2025

**VAT:** VAT at the prevailing rate will be added. The Continue to Learn programme is a service provided within the UK and VAT must be paid by all attendees. **VAT No. GB 500 2920 05.**

**Invoices:** A request for a credit invoice must be accompanied by a signed, official order. Invoices cannot be issued to overseas delegates. Payment is due **28 days from the invoice date** or by **Friday 10 January 2025**, whichever is earlier. No invoices will be issued after **Friday 20 December 2024**. If you do not have a credit account with BIGGA a Credit Account Application form must be completed before an invoice can be raised.

**Cancellation Policy:** Cancellations must be received in writing. Cancellations received prior to **Friday 20 December 2024** will be refunded in full, less a cancellation fee of £40. No refunds will be given for cancellations received after **Friday 20 December 2024**.

**Discounts:** can be applied to bookings made by an individual golf club or a group of golf clubs owned by one company. Discounts are for BIGGA members only and can be applied to the total cost of the booking, not including VAT.

Discounts can be combined.

Two day Conference tickets cannot be shared and will only be valid for the individual named on the booking.